INSTRUCTIONS FOR DRIVER'S LICENSE SUSPENSION
(Non IV-D Cases)

The driver's license and motor vehicle registration of a child support obligor may be suspended upon the request of the obligee if the obligor is 15 days delinquent, and the amount of the delinquency is greater than the amount of the periodic payment.
Requests suspensions cannot be processed if the case is Alimony only, if the NCP does not have a valid Florida Driver's Licenses, or if the case has pending legal actions.

1. The custodial parent must file the affidavit to request suspension with the Clerk of Courts. The clerk will then mail a Notice of Intent to Suspend DL to the obligor.
2. The obligor has 20 days to take one of the following three options to prevent suspension:
    - Pay the delinquency in full along with any accrued payments plus pay a $25.00 delinquency to the Clerk.
    - Enter into a written, notarized agreement with the custodial parent; file the agreement with the Circuit Civil Division and pay $25.00 delinquency fee to the Clerk.
    - File a petition to contest the delinquency with the Circuit Court Civil Division.
3. If the obligor fails to respond within 20 days, the Clerk will notify DHSMV to suspend the license.
4. To reinstate the license after suspension, the obligor must take one of the three options mentioned in paragraph 2.
5. The Clerk will then provide an affidavit to reinstate for the obligor to take to DHSMV. There will be a $7.00 fee due to the Clerk for preparation of the affidavit.

Any written, notarized agreement reached between the parties must be filed with the Clerk, and the $25.00 delinquency fee must be paid in order to stop the suspension process. We will make every attempt to collect the $25.00 fee at the time of filing the agreement, however, if the agreement is received by mail or in person by the CP, Domestic Relations will add the fee to the CFD term.

It is the responsibility of the custodial parent to monitor the payments, and if the obligor does not comply with the written agreement, the custodial parent must submit a new request for suspension.

Richard M. Weiss
Clerk of the Circuit Court
Domestic Relations Department
Drawer DRD, P.O. Box 9000
Bartow, Fl. 33831-9000

IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT
IN AND FOR POLK COUNTY, FLORIDA

_____,
Petitioner/Obligee,

Vs

_____,
Respondent/Obligor,

Case No.:
DRD No.:

AFFIDAVIT REQUESTING SUSPENSION OF DRIVER LICENSE/REGISTRATION

APPEARS NOW _____, the Obligee in the above cause who having been duly sworn deposes and states as follows:

1. That the obligor is 15 days or more delinquent, and the amount of the delinquency is greater than the amount of the periodic payment ordered by the court.
2. That I am requesting the Domestic Relations Department of the Clerk of the Circuit Court take the steps necessary to suspend the obligor's driver's license.
3. I understand that the obligor will have an opportunity to take one of the following options to prevent Driver's License suspension:
   - Pay the delinquency in full
   - Enter into a written, notarized agreement with me to pay the delinquency
   - File a petition to contest the delinquency with the Circuit Court
4. I understand that it is my responsibility to monitor the payments, and if the obligor does not comply with any written agreement that may be reached, I must submit a new request for suspension.
5. I understand that a one-time delinquency fee of $25.00 shall be deducted from the first payment.

FURTHER AFFIANT SAYETH NOT.

Name: _____
Petitioner/Obligee
Address: _____
_____

(Notary Acknowledgement)

The foregoing instrument was sworn to and subscribed before me this _____ day of _____, 20_____.
by _____
who has produced _____
_____
as identification.

_____
Notary Public
My commission expires: _____

(Deputy Clerk Acknowledgement)

The foregoing instrument was sworn to and subscribed before me this _____ day of _____, 20_____.
by _____
who has produced _____
_____
as identification.

Richard M. Weiss
Clerk of the Circuit Court
By: _____
Deputy Clerk